



**Hotel Reservation Form for
UNIVERSITEIT GENT – VAKGROEP COMMUNICATIE
29th June till the 1st of July 2016**

**Please send your Hotel Registration Form before the 29th of May to
the direct fax number of the Reservations Department +32 9 223 78 21.
Or direct mail: c.meulemeester@nh-hotels.com
Reservations received after 29th of May are subject to availability.**

➤ PERSONAL DETAILS (please use block capitals):

Title : Miss. / Mrs. / Mr. _____
Company Name : _____
Name : _____
Address : _____
Postal Code : _____ City: _____
Country : _____
Tel : _____
Fax : _____
Email : _____

➤ ACCOMMODATION DETAILS:

Arrival Date : _____ Arrival time : _____
Departure Date : _____ Departure Time : _____

Occupancy:

Standard room: € 129 per single room per night, breakfast buffet included
 € 144 per double room per night, breakfast buffet included

City tax supplement: € 3.00 per person per night.

➤ GUARANTEE

In order to guarantee the booking, valid credit card details need to be provided. The credit card will only be debited in case of no-show or failure to cancel the reservation in accordance with the cancellation policy as stipulated below

Credit Card Type : _____
Credit Card Number : _____
Expiration Date : _____
Signature Card Holder : _____

➤ CANCELLATION POLICY

Cancellation should take place in writing. Verbal cancellations are not legally binding.

Cancellations can be done free of charge till 5 days prior to arrival.

In the event of a no-show or late cancellation, the costs will be charged to the credit card of the guest.

DATE: _____

SIGNATURE: _____